

## TimeLog data transfer to and from Fortnox

This document contains information about fields in TimeLog that are transferred to which in Fortnox. Please be aware that Fortnox has restrictions on the number of characters in various names that are important for the transfer.

### Customers

If TimeLog is selected as the master of new customers, is TimeLog updating the customer information in Fortnox, when transferring the invoices. Fortnox is then handling the invoice information.

| TimeLog          | Fortnox           | Fortnox Comment                                  |
|------------------|-------------------|--|
| Company name     | Name              | The maximum character limit is 1024.             |
| Customer no      | Customer number   | The maximum character limit is 1024              |
| Owner            | -                 | Is not transferred                               |
| Phone            | Phone             | The maximum character limit is 1024              |
| Fax              | Fax               | The maximum character limit is 1024              |
| Email            | E-mail            | The maximum character limit is 1024              |
| Website          | Web address       | Max number of characters is 128                  |
| Address          | Invoice address   | The maximum character limit is 1024              |
| Address 2        | Invoice address 2 | The maximum character limit is 1024              |
| Address 3        | -                 | Is not supported in Fortnox                      |
| Postal code      | Postcode          | Max number of characters is 10                   |
| City             | City              | The maximum character limit is 1024              |
| State            | -                 | Is not supported in Fortnox                      |
| Country          | Country           | Print the country name and ISO code.             |
| VAT no.          | VAT number        |  |
| Giro number      | -                 | Is not supported in Fortnox                      |
| Organisation nr. | CIN/PIN           | Need to get activated in TimeLog customer module |
| Currency         | Currency          | ISO code   |
| EAN no.          | GLN number        |  |



## Contacts

Fortnox does not have a list of customer contact persons. TimeLog transfers the invoice's Customer Reference to the Fortnox invoice's Your Reference.

| TimeLog      | Fortnox        | Fortnox Comment                    |
|--------------|----------------|------------------------------------|
| First name   | Your reference | Fortnox invoice. Max 50 characters |
| Last name    | Your reference | Fortnox invoice. Max 50 characters |
| Address 1    | -              | Is not supported in Fortnox        |
| Address 2    | -              | Is not supported in Fortnox        |
| Postal code. | -              | Is not supported in Fortnox        |
| City         | -              | Is not supported in Fortnox        |
| State        | -              | Is not supported in Fortnox        |
| Country      | -              | Is not supported in Fortnox        |
| Phone        | -              | Is not supported in Fortnox        |
| Mobil phone  | -              | Is not supported in Fortnox        |
| Home phone   | -              | Is not supported in Fortnox        |
| Fax          | -              | Is not supported in Fortnox        |
| Email        | -              | Is not supported in Fortnox        |
| Your comment | -              | Is not supported in Fortnox        |

## Product no. (Article no.)

Product numbers is imported and activated in the integration configuration.

| TimeLog | Fortnox     | Fortnox Comment                 |
|---------|-------------|---------------------------------|
| No.     | Article no. | Max number of characters is 50  |
| Name    | Name        | Max number of characters is 200 |

## Employees

Employees in TimeLog are only transferred together with invoices if they are specified as an internal reference on the TimeLog invoice. The employee's name show in Out reference on the Fortnox invoice

| TimeLog    | Fortnox       | Fortnox Comment                |
|------------|---------------|--------------------------------|
| Initials   | -             | Is not transferred             |
| First name | Our reference | Max number of characters is 50 |
| Last name  | Our reference | Max number of characters is 50 |
| Email      | -             |                                |
| Mobil no.  | -             |                                |



## Invoice

| TimeLog            | Fortnox              | Fortnox Comment  |
|--------------------|----------------------|--|
| Invoice no.        | -                    | Is handled by Fortnox                                  |
| Legal entity       | -                    | Is not transferred. Is used as link to the integration |
| Customer           | Customer             | The maximum character limit is 1024                    |
| Contact            | -                    | Is not transferred                                     |
| Invoice address    | Invoice address      | Handled by Fortnox                                     |
| Invoice date       | Invoice date         | TimeLog invoice date                                   |
| Department         | Cost centre          | If configured in the integration                       |
| Project            | -                    | Is not transferred                                     |
| Project no.        | -                    | Is not transferred                                     |
| P.O. no.           | Your order number    | Max number of characters is 75                         |
| Customer's Ref.    | Your reference       | Max number of characters is 50                         |
| Internal reference | Our reference        | Max number of characters is 50                         |
| EAN                | -                    | Is added from Fortnox customer card                    |
| Heading            | Invoice text         | The maximum character limit is 1024                    |
| Message            | -                    | Is not transferred                                     |
| Payment terms      | Payment terms        | Is handled by Fortnox customer configuration           |
| Due date           | Due date             | Is handled by Fortnox customer information             |
| Currency           | Currency             | Invoice currency must be active in Fortnox             |
| Default discount % | Invoice discount (%) |  |
| Default VAT %      | -                    | Is handled by Fortnox customer configuration           |
| Specification      | Attachment           | Is transferred as a PDF                                |

## Invoice lines (Order lines)

| TimeLog     | Fortnox        | Fortnox Comment   |
|-------------|----------------|---|
| Product no. | Article no.    | Imported and activated in the integration configuration   |
| Cost center | CC             | If configured in TimeLog and in the integration   |
| Description | Name           | TimeLog transfer text exceeding 50 characters to the next invoice line. Fortnox is able to receive up to 254 characters |
| Quantity    | Number         |   |
| Unit        | -              | Is not transferred. Is handled by Fortnox   |
| Rate        | Price per unit |   |
| %           | Discount       |   |
| VAT %       | VAT            | Is handled by Fortnox   |
| Amount      | Total          | Is handled by Fortnox   |

## Invoice specification

| TimeLog               | Fortnox    | Fortnox Comment  |
|-----------------------|------------|--|
| Invoice specification | Attachment | The TimeLog invoice specification is transferred as PDF file if activated in the integration configuration |



## Export of project expenses

Is to get activated in the integration configuration. TimeLog project expenses are transferred to Supplier invoices in Fortnox. TimeLog expense types must have Fortnox G/L account added.

| TimeLog        | Fortnox      | Fortnox Comment                            |
|----------------|--------------|--|
| Date           | Invoice date |  |
| Amount         | Total        |  |
| Currency       | Currency     | Invoice currency must be active in Fortnox |
| Comment        | Comment      | Max number of characters is 1000           |
| Account number | Account      | G/L account from TimeLog expense type      |
| Project no.    | Project      | If configured in the integration           |
| Employee       | -            | Is not transferred                         |
| Attachment     | Attachment   |  |

## Import of vendor expenses

Is to get activated in the integration configuration and configure the table of financial accounts from which vendor expenses is to be imported from.

| TimeLog          | Fortnox        | Fortnox Comment                         |
|------------------|----------------|---|
| Date             | Invoice date   | Fortnox voucher date                    |
| Expense no.      | Voucher no.    |   |
| Supplier         | Supplier       | Is matched if found in TimeLog          |
| Comment          | Description    |   |
| Invoice no.      | Invoice number |   |
| Currency         | Currency       |   |
| Exchange rate    | -              | TimeLog exchange rate                   |
| Amount incl. VAT | See comment    | Amount in project currency              |
| VAT              | VAT code       |   |
| Expense type     | -              | Is matched by the G/L account no.       |
| Project          | Project        | Is matched against TimeLog project list |
| Contract         | -              | Is matched by the project code          |
| Employee         | -              | Default is TimeLog login user           |



## Transfer TimeLog project

Is activated in the integration and configured in the dimension configuration.

| TimeLog         | Fortnox         | Fortnox Comment  |
|-----------------|-----------------|--|
| Project name    | Name            | Max number of characters is 255  |
| Project no.     | Number          | Max number of characters is 100<br>Accepts letters, numbers and special characters |
| Project manager | Project manager |  |
| Start date      | Starting date   | Added when created. Changes is not transferred                                     |
| End date        | End date        | Added when created. Changes is not transferred                                     |
| Project status  | Status          | Created as active. Status change is not transferred                                |
| Customer        | -               | Is not transferred   |
| Contact person  | -               | Is not transferred   |

